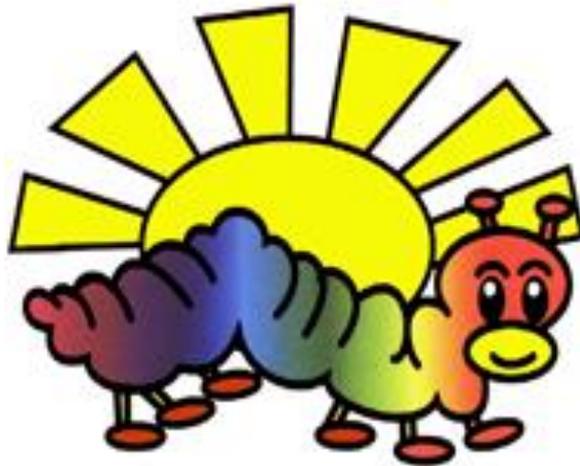


Lea Pre-School Prospectus 2018-2019



c/o Lea CE Primary School, Lea, Ross-on-Wye, Herefordshire, HR9 7JY

Lea Pre-School Prospectus



Introduction

Lea Pre-school has operated since 1982, originally running as a playgroup in the village hall, which developed out of a Mother and Toddler group set up in 1979. It became a charity in 1997 and was run by an elected committee until August 2013. Since September 2013, Lea Pre-school is managed by the School Governing Body and head teacher, Mrs Diana Atkinson and also, from September 2014, Miss Emily James has been appointed as the Pre-school supervisor. Emily has a foundation degree in Education and 7 years' experience teaching in the Early Years Foundation Stage as a Higher Level Teaching Assistant in our Reception Class and in Much Birch Primary School.

The Pre-school is based in The Lodge (a purpose built log cabin) on the grounds of Lea CE Primary School. There is ample parking in the village hall car park, easy access for wheelchairs, toilet facilities for the disabled, a large outdoor area, and access to the school facilities, including the school grounds.

The team



From Left to right ...

Emily James – Supervisor (BA Hons Degree in Education Studies)

Helen Duberley- Deputy Supervisor (Cache Level 3 Diploma in Pre-School Practice)

Emma Slark- NVQ 3 in Children and Young People's Workforce

Bev Davies - Level 2 Qualified Nursery Assistant

The school SENCo (Catherine Brevet) also provides support in the setting.

Ofsted

Lea Pre-school has been judged 'good' in all areas, overall effectiveness, leadership and management and quality and standards.

The Ofsted report states:

'Lea C of E Primary School is a happy and vibrant place for pupils to learn and grow. A sense of community pervades the school. The level of care and guidance from staff, coupled with a broad range of enrichment activities, contributes well to pupils' personal development.'

'Children in the pre-school get off to a good start. Consequently, more pupils are entering Reception with skills and understanding that are typical for their age'

Aims

- A safe, stimulating and friendly environment by providing high quality care and education implementing a rich, play based curriculum indoors and outdoors.
- Fun and enjoyment, by giving each child quality time and attention based on their own personal interests.
- Working in partnership with parents/carers to maximise a child's potential to learn and develop.
- A healthy lifestyle, by promoting exercise, nutritional knowledge and building a sound foundation for well-being.



The Early Years Foundation Stage

The emphasis at pre-school is learning through play. We encourage each child to feel secure and confident in their own ability, whilst remembering to value and care for one another. We use the Early Years Foundation Stage framework to plan and provide a range of play activities including plenty of physical play, both indoors and outdoors, which will help your children to make progress in all areas of learning and development.

Children have opportunities to choose activities and are also encouraged to take part in adult led activities with other children to introduce them to new experiences and help them to develop new skills, as well as helping them to learn to work with others.

Each member of staff is a key person to a group of children for whom she has special responsibilities. The key person for your child will help them settle, assess how they are progressing and plan for their needs.

Half termly topics are developed around the children's own interests, and craft activities are linked in with the theme. During story time and song time the children have the chance to sit together and develop their concentration and listening skills through a variety of stories, action songs and traditional nursery rhymes.



During the year in which they are four, some sessions are more structured in readiness to start school. Most of the children from Lea Pre-school move on to Lea C of E Primary School. The school year starts in September and there is one intake per year. Throughout their time at pre-school the children have many opportunities to visit the school and take part in joint outings with the reception class enabling them to become familiar with the school and school community.

For more detail of how the Early Years Foundation Stage is delivered at Lea Pre-school please read the following document available on the website or from the office:

[‘The Early Years Foundation Stage in Lea School and Pre-School 2018-2019’](#)

Sessions

Children are accepted into pre-school from two years old.

Sessions can be either:

Mornings - 9.00am – 12.00 noon (or 1.00pm)

Afternoons - 12.00 noon (or 1.00pm) – 3.00pm

All day - 9.00am – 3.00pm

Funding and Costs

Nursery Education Funding (NEF) is available from the Local Authority for 15 hours per week for children from the term after the term they reach the age of three.

Some children are eligible for funding from the term after the term they reach the age of two. Eligibility for two year old funding can be checked using the Herefordshire Council Website. Please contact the pre-school if you would like to find out if your child is eligible for this funding.

Lea Pre-School is accepting 30 hours funding.

The hourly rate beyond any funded hours is £4.50.



Payments

Invoices are sent approximately monthly. All booked sessions must be paid for, including days not attended due to illness, except in exceptional circumstances.

Prompt payment is greatly appreciated.

Outstanding invoices which remain unpaid after a written reminder may result in your child's place being suspended until payments are made.

Extended Sessions

Breakfast Club is available for children at the school from 8.00am for the summer term prior to them starting in Reception Class in the Autumn. There is also an After School Club at the school from 3.00pm – 6pm, again in the summer term prior to them starting in Reception Class in the Autumn. Both clubs currently cost £4.00 per hour.

Health

At snack time we promote healthy eating by providing milk or water and fruit.

At lunchtime, we encourage healthy eating through example, and discussion, and by giving lunch box guidelines/ideas to parents via our newsletters or notice boards. For further details see our Food Policy available in the office.

Illness

Parents/carers are advised not to bring their child to the pre-school if they are ill or infectious. A child's parent/carer would be contacted immediately if they became ill during the session. Children who have had sickness and diarrhoea should not return to the preschool for 48 hours after the last episode.

Please ensure you telephone the school by 9.30am, to inform pre-school if your child is unable to attend.

Safeguarding

All staff, governors and regular visitors hold current a DBS (Disclosure Barring Service) For further details see our Safeguarding Policy available in the office.

Term dates

See school dates – these are also available on the website

Contact us

For more information or to arrange a visit please contact the school.

Telephone: 01989 750296

Email: admin@lea-primary.hereford.sch.uk

Website: www.lea-primary.hereford.sch.uk

