

Lea C of E Primary and Pre School



Exclusion Policy

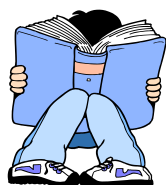
Reviewed by:	Executive Head Teacher, agreed by Staff and Governors	
Ratified by Governors (Date):	Spring 2018	
Reviewed		
Date for Review	Spring 2020	
Signed - Chair of Governors	D. Howells	
Signed - Executive Head Teacher	D. Atkinson	

This policy should be read in conjunction with our;

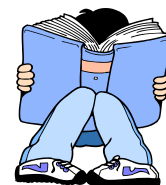
- ❖ Behaviour Policy
- ❖ Anti Bullying Policy
- ❖ Child Protection and Safeguarding Policy
- ❖ Complaints Policy

(Signed copy can be seen in school)

Exclusion Policy



Only the Executive Head Teacher/Head of School (or SENCo in the absence of the Executive Head Teacher/Head of School) has the power to exclude a pupil from school. The Executive Head Teacher/Head of School may exclude a pupil for one or more fixed periods, for up to 45 days in any one school year. The Executive Head Teacher/Head of School may also exclude a pupil permanently. In exceptional cases, usually where further evidence has come to light, a fixed period exclusion may be extended, or converted to a permanent exclusion.



Exclusions

- ❖ All exclusions follow DfE guidance on exclusions from Maintained Schools
- ❖ Level 6 behaviour (See Behaviour Policy) may result in a fixed term exclusion being imposed by the school.
- ❖ This will be decided by the Head of School / Head Teacher, and will only be considered when there is clear evidence that all other sanctions and systems have been followed.

The following incidents will result in immediate fixed term exclusion:

- ❖ If a child is repeatedly violent, aggressive to others or consistently fail to uphold the schools values.
- ❖ Possession of a weapon.
- ❖ Serious assault on a member of staff.
- ❖ Serious assault on another pupil.
- ❖ If a child has made a malicious allegation against a member of staff, or a visiting teacher.

When a child is excluded from the school he/she is excluded from the premises for the entire period and should not be on site at any time. On return from an exclusion a meeting will take place between the Executive Head Teacher/Head of School, pupil and parent/carer to re-admit the pupil back into school and the pupil must apologise for his/her inappropriate behaviour. Assurances will be required from the pupil and parents that this behaviour will not happen again.

If the Executive Head Teacher/Head of School excludes a pupil, s/he informs the parents immediately, giving reasons for the exclusion, following LA guidance. The Executive Head Teacher/Head of School informs the Inclusion Officer at the Children's Services Directorate and the full governing body.

In the case of a fixed period exclusion of 5 school days or fewer in one term (which does not bring the pupil's total number of days of exclusion to more than 5 in one term) the governing body must consider any representations made by the parent but they cannot direct reinstatement.

In the case of a fixed period exclusion of more than 5, but not more than 15 school days in one term (which does not bring the pupil's total number of days of exclusion to more than 15 in one term), the governing body must convene a meeting between the 6th and the 50th school day after receiving notice of the exclusion, to consider the exclusion, but only if the parent requests such a meeting

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A disciplinary committee, will be formed, made up of several members of the governing body. This committee will consider any exclusion appeals on behalf of the governors.

In the case of a permanent exclusion, or a fixed period exclusion of more than 15 school days in one term (or which brings the pupil's total number of days of exclusion to more than 15 days in one term) the governing body must convene a meeting between the 6th and the 15th school day after the date of receipt of notice to consider the exclusion.

When an appeals panel meets to consider an exclusion, they consider the circumstances in which the pupil was excluded, consider any representation by parents and the LA, and consider whether the pupil should be reinstated.

The Inclusion Officer will be notified of the dates of any meetings as soon as possible and appropriate evidence should be sent in advance.

Following the outcome of the governing body's meeting a letter informing parents/carers of the outcome of the meeting will be sent immediately, both to the Inclusion Officer and to the parents/carers.

If a permanent exclusion should be necessary parents/carers and the Inclusion Officer are notified within 24 hours of the meeting.

If the governors' appeals panel decides that a pupil should be reinstated, the Executive Head Teacher/Head of School must comply with this ruling.

The Executive Head Teacher/Head of School keeps a record of any pupil who is excluded for a fixed-term, or who is permanently excluded.

It is the responsibility of the governing body to monitor the rate of fixed-term and permanent exclusions, and to ensure that the school policy is administered fairly and consistently.

The governing body will review this policy every two years. The governors may however, review the policy earlier than this, if the Government introduces new regulations, or if the governing body receives recommendations on how the policy might be improved.

Behaviour outside school

Pupils' behaviour in the immediate vicinity of the school, or on a journey to or from school, can be grounds for exclusion.

For inappropriate behaviour outside school, but not on school business, the Head of School or Executive Head Teacher may exclude a pupil if there is a clear link between that behaviour and maintaining good behaviour and discipline among the pupil body as a whole. This will be a matter of judgment for the head teacher.

For further guidance please see DFE Exclusion from Maintained Schools, Academies and Pupil Referral Units in England 2017



Approved by Governing Body: Spring 2018

Review Date: Spring 2020



